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**PERSON SPECIFICATION**

**Vacancy Ref: Food and Beverage Assistant, Food Operations & Retail**

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| **Criteria** | **Essential/ Desirable** | **\* Application Form / Supporting Statements/ Interview** |
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| Experience of food preparation and/or service, or working in café, bar, restaurant or other retail environment. | Essential | **Application Form / Interview** |
| Excellent customer service and communication skills | Essential | **Supporting Statements/ Interview** |
| Attention to detail and ability to follow instructions | Essential | **Supporting Statements/ Interview** |
| Able to undertake physical lifting | Essential | **Interview** |
| Ability to work under pressure | Essential | **Supporting Statements/ Interview** |
| Flexibility and in particular willingness to work evenings and weekends | Essential | **Supporting Statements/ Interview** |
| Proven Reliability and Responsibility | Essential | **Supporting Statements/ Interview** |
| The ability to work as an effective team player | Essential | **Supporting Statements/ Interview** |
| An interest in working and developing a career in the food, beverage and retail industry | Essential | **Supporting Statements/ Interview** |

* **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.
* **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
* **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.